

# MAKERERE

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# UNIVERSITY

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## THE OFFICE OF THE ACADEMIC REGISTRAR

22<sup>nd</sup> October 2024

**RE: ANNOUNCEMENT FOR ONLINE APPLICATION FOR GOVERNMENT SPONSORSHIP FOR PROGRAMMES OFFERED AT ALL PUBLIC UNIVERSITIES & OTHER TERTIARY INSTITUTIONS FOR 2025/2026 ACADEMIC YEAR**

The Academic Registrar, Makerere University informs all Head Teachers of Advanced Level (UACE) Schools with UNEB centre Numbers that applications for admission to Public Universities and other Tertiary Institutions for 2025/2026 Academic Year for government sponsorship will be done electronically/online using the Academic Management Information System from 4<sup>th</sup> November, 2024 to 31<sup>st</sup> December, 2024. The Public Universities include:

- i. (a) Makerere University  
(b) Makerere University Business School
- ii. Mbarara University of Science and Technology
- iii. Kyambogo University
- iv. Gulu University
- v. Busitema University
- vi. Muni University
- vii. Kabale University
- viii. Lira University
- ix. Soroti University
- x. Mountains of the Moon University

NB: The list of Other Tertiary Institutions is provided on the online application portal.

The online application system will allow A' Level Schools/UNEB Centre Administrators to input the applicants' required information using one of the two formats provided:

**a) The Online Application Portal**

This is where the applicants' information is captured directly into the system using the internet (<https://pujab.mak.ac.ug>). The portal contains pre-populated information to help you select the correct details as you fill the form.

**b) The Offline Excel Sheet**

This will be downloaded from the online application portal (<https://pujab.mak.ac.ug>) filled offline and uploaded into the system via the internet. The excel sheet also contains pre-populated information to help you select the correct details as you fill the form.

**The information to be captured include among others:**

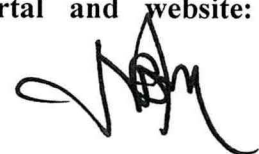
- i. Applicants' Bio-data
- ii. Father's information
- iii. Mother's information
- iv. Applicants' home district
- v. Information about Disabilities
- vi. O' Level index number and year of sitting
- vii. A' Level index number and year of sitting
- viii. National merit choices (6)
- ix. District Quota Choices (4)
- x. Tertiary Institutions choices(4)
- xi. Subject Combinations

However, before the commencement of the application exercise, School Administrators with A level UNEB Centre numbers will be required to fill the **access form** to allow them use the online Application Portal. The form can be accessed from the Makerere University application portal (<https://pujab.mak.ac.ug>) filled, stamped, scanned and submitted to this email address: [pujab.support@mak.ac.ug](mailto:pujab.support@mak.ac.ug) or office 302 ,Level three (3), Senate Building for account creation. On creation of the account, a message containing the account details will be sent to the school administrator's email address and phone number.

A non-refundable application fee of UGX. 52,000/= (Fifty two thousand shillings only) per applicant will be paid using a Payment Reference Number (PRN) generated from the system in any bank used by Uganda Revenue Authority(URA) before loading the application data.

**NB: (i) A user guide is accessible from the online application portal and University website ([www.mak.ac.ug](http://www.mak.ac.ug)).**

**(ii) Information on Public Universities Admissions for 2025/2026 Academic Year is accessible from the Makerere University application portal and website: [www.mak.ac.ug](http://www.mak.ac.ug)**



(iii) The JAB information Booklet for other tertiary institutions for 2025/2026 Academic year is accessible from the online application portal and Makerere University website ([www.mak.ac.ug](http://www.mak.ac.ug)).

#### **Submission Confirmation**

Upon successful submission, you will receive a confirmation message indicating that your application(s) have/ has been received.

#### **Acknowledgment Form**

Once submission is done, an acknowledgment form **must** be downloaded and printed from the system, signed and stamped by the Head Teacher and forward to: [pujab.support@mak.ac.ug](mailto:pujab.support@mak.ac.ug) or office 302 Senate Building Makerere University.

School Administrators have been given training virtually and physically in their regions on the use of the system.

**The closing date for submitting the application data in the system and acknowledgement form will be 31<sup>st</sup> December 2024.**

There will be no hard copy/manual application forms given to applicants.

Re-applicants who did their Advanced Level in 2023 or 2022 can apply through their Schools or can use the System directly.



Prof. Buyinza Mukadasi  
**ACADEMIC REGISTRAR**

**CC:** The Vice Chancellors, Public Universities  
The Management, Makerere University  
The Permanent Secretary, Ministry of Education and Sports  
The Commissioner for Higher Education, Ministry of Education and Sports  
The Assistant Commissioner, Admission and Scholarships (Higher Education Department), Ministry of Education and Sports  
The Academic Registrars of all Public Universities

**BM/SC/nmab**