

UNAFRI



ESTABLISHED IN 1989

UNITED NATIONS
African Institute for the Prevention of
Crime and the Treatment of
Offenders

الأمم المتحدة
المعهد الأفريقي
لمنع الجريمة
ومعالجة المجرمين

NATIONS UNIES
Institut Africain pour la Prévention
Du crime et le Traitement
Des Délinquants

UNITED NATIONS AFRICAN INSTITUTE FOR THE PREVENTION OF CRIME AND THE TREATMENT OF OFFENDERS (UNAFRI)

Post: Deputy Director-General

Institution: United Nations African Institute for the Prevention of Crime and the Treatment of Offenders (UNAFRI)

Level: Senior-level, Full-time staff position

P5/I - UNAFRI Salary Scale.

Duration: Initially, four (4) years, after which the Governing Board, on the recommendation of the Technical Advisory Committee (TAC), may extend it for a similar duration or less.

Age: Candidates shall not be less than 50 years old on 31st December 2024.

Nationality: Candidates shall exclusively be nationals of Uganda.

Organizational Setting and Reporting:

The post is located at the Secretariat of the United Nations African Institute for the Prevention of Crime and the Treatment of Offenders (UNAFRI) in Kampala, Uganda.

Responsibilities:

The Deputy Director-General shall perform the following functions under the direction and authority of the Director-General:

(1) Be an advisor to the Director-General, support the identification of opportunities for productive interventions and support the Director-General in establishing policies and practices to ensure sound management and staff oversight, to meet programme obligations effectively, and to facilitate a workplace environment of mutual accountability, recognition, and respect.

(2) Be responsible for overseeing quality control of programming and identifying potential challenges.



(3) Act as the Officer-in-Charge of the Institute when the Director-General is not in the country.

(4) Support the Director-General in supervising and appropriately delegating areas of responsibility, supervising the technical departments and maintaining close relations with international consultants to provide the required advice and consultations.

(5) Support the integration of the Director-General's technical inputs, vision, conceptualization of the strategy, and annual planning into day-to-day programming activities.

(6) Be responsible for adhering to the organizational culture of accountability, responsibility, capacity building and quality of services created by the Director-General and guiding other programme staff in adherence to these principles.

(7) Support the Director-General in developing strategic partnerships and strengthening linkages with Non-Governmental Organizations (NGOs), donors, UN agencies, government institutions, and the private sector for implementing UNAFRI's mandate.

(8) Oversee the completion of donor reports in coordination with the relevant staff in a timely and professional manner.

(9) Oversee monitoring and evaluation of specific projects and initiatives, advising the Director-General on areas needing strengthening so that proactive and remedial action may be taken in a timely manner.

Qualifications:

Advanced University Degree in Law, Criminology, Sociology or Economics. Minimum of 10 years of progressively responsible professional experience in crime prevention and criminal justice research and analysis at national/international levels, including at least 5 years of experience managing and directing work in that field or training experience in police and prison training schools, training of judicial officers, or any other related leadership training with international workings in the criminal justice sector.

Additional

Advantage: Demonstrated leadership and professionalism, excellent communication and teamwork skills, technology awareness, sound judgement and creativity, and ability to establish and maintain productive client partnerships.

Languages: Fluency in oral and written English. Good knowledge of another official UN language, particularly French, would be an added advantage.

Closing Date: 30th April 2024 at 00:00 p.m.



Method of Application: Candidates should submit along with their applications copies of their Curriculum Vitae, indicating the following: (i) Names in Full, (ii) Place and Date of Birth, with a copy of national identification cards/passports (iii) Marital Status; (iv) Home Address, (v) Present contact address, (vi) Nationality, (vii) Number and ages of children (if any), (viii) Secondary and post-secondary education, including dates and names of Institutions attended, (ix) Academic and professional qualifications with dates, (x) Working experience with dates, (xi) Detailed list of publications and journals in which they have published, (xii) Extra-curricular activities, (xiii) Names and addresses of three referees, and (xiv) Proposed date of availability for duties if appointed. All applications with supporting documents should be forwarded to the Director General at the address indicated below:

The Director-General

United Nations African Institute for the Prevention of Crime and The Treatment of Offenders (UNAFRI)

P. O. Box 10590
Kampala, Uganda

Email: unafri@unafri.or.ug / unafriu@yahoo.co.uk

NB: Candidates who applied previously for this position do not need to reapply. Their applications will still be considered.

