

# MAKERERE

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# UNIVERSITY

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## THE OFFICE OF THE ACADEMIC REGISTRAR

29<sup>th</sup> March, 2023

To: All Students  
Makerere University

### **SUBJECT: REGISTRATION FOR SEMESTER TWO, 2022/2023 ACADEMIC YEAR**

This is to inform the Students' community that access for online registration in the Academic Information Management System (ACMIS) is open and you can register online by accessing the Registration Menu in the Student Portal. The System will be closed on Friday 5<sup>th</sup> May, 2023.

Note that this registration is for subjects/courses being offered this semester for your respective programmes. Once registered each student is enabled to print the financial statement and examination permit which shall be used as evidence of payment of fees and to get access into the Examination rooms.

Students who belong to the under listed categories are advised to contact their College Registrars before they can register.

- (i) Retake cases
- (ii) Stay Put cases
- (iii) Withdrawal cases
- (iv) Audited courses
- (v) Extension cases

College Registrars should provide students with guidelines/instructions for registration and handle all registration related matters. Please take note that registration is only complete upon payment of University dues.

**Prof. Buyinza Mukadasi**  
**ACADEMIC REGISTRAR**

**BM/SC/bm**

c.c University Management  
Principals/Deans  
College/School Registrars  
Guild President