## OFFICE OF THE UNIVERSITY BURSAR

Our Ref: MAK/UB/63/2022.

7<sup>th</sup> April 2022.

The Students' Community Makerere University.

Dear Sudents,

## SUBJECT: PAYMENT OF TUITION FEES ON THE ACMIS SYSTEM

During semester II of the 2020/21 academic year, the majority of you sat your examinations without clearing tuition dues to the University. At that time the University was in the early stages of migrating from the AIMS to ACMIS system and as such, students were unable to make tuition payments.

The new system has now been configured and it is possible to generate payment reference number and clear tuition and functional fees.

Please take note that students with pending fees of previous semester have to first clear the balance before they can proceed to register for the current semester.

This is therefore, to request **ALL** students who did not register and pay for tuition and functional fees in semester II of the academic year 2020/21 to visit their School Registrars for backward enrolment and registration, and clearance of pending tuition fees before they can proceed to register and pay tuition fees for the current semester.

In order to avoid inconvenience, it is highly advisable for students to address their tuition fees obligations well in time before Semester One examinations for the Academic Year 2021/22 commence this month, April 2022.

Yours Sincerely,

Mr. Evarist Bainomugisha, University Bursar.

cc: Vice Chancellor

Deputy Vice Chancellor, Academic Affairs

Ag. Deputy Vice Chancellor, Finance & Administration

University Secretary

Academic Registrar

College Principals

Director, DICTS

Students' Guild Leadership.

In future correspondence please quote the reference number above