

# MAKERERE

P.O.Box 7062 Kampala-Uganda  
Cables: "MAKUNIKA"



# UNIVERSITY

Tel: +256-41-532752/530231/5302232  
Fax: +256 -41 533640/541068  
Email: [ar@acadreg.mak.ac.ug](mailto:ar@acadreg.mak.ac.ug)

## OFFICE OF THE ACADEMIC REGISTRAR

### ANNOUNCEMENT FOR 2013/2014 UNDERGRADUATE PRIVATE ADMISSIONS

THE ACADEMIC REGISTRAR, MAKERERE UNIVERSITY INVITES APPLICATIONS FROM UGANDAN APPLICANTS FOR THE UNDERGRADUATE PROGRAMMES UNDER THE PRIVATE SPONSORSHIP SCHEME FOR THE 2013/2014 ACADEMIC YEAR

THE DETAILS ARE AS FOLLOWS:

EACH APPLICANT SHOULD:

EITHER

- (a) HAVE THE UGANDA CERTIFICATE OF EDUCATION (UCE) WITH AT LEAST **FIVE PASSES**, OR ITS EQUIVALENT AND AT LEAST TWO PRINCIPAL PASSES AT ADVANCED LEVEL (UACE) OBTAINED AT THE SAME SITTING. (FOR DAY PROGRAMMES, ONLY CANDIDATES WHO SAT A'LEVEL IN 2012, 2011 AND 2010 ARE ELIGIBLE TO APPLY. FOR EVENING, AFTERNOON, AND EXTERNAL PROGRAMMES, A CANDIDATE IS NOT RESTRICTED ON THE YEAR OF SITTING A'LEVEL.

OR

- (b) HOLD AT LEAST A SECOND CLASS OR CREDIT (OR EQUIVALENT CLASSIFICATION) DIPLOMA FROM A RECOGNISED INSTITUTION, RELEVANT TO THE PROGRAMMES APPLIED FOR. ( **Details of the Diploma admission requirements for the 2013/2014 academic year can be viewed on the Notice Boards of the Undergraduate Admissions Office Notice Boards or on Makerere University Website: [www.mak.ac.ug](http://www.mak.ac.ug)**)

OR

- (c) BE A GRADUATE FROM A RECOGNISED UNIVERSITY.

## 13 UP-COUNTRY CAMPUSES (MUBS)

### 3 MBARARA

#### (a) Day Programmes

- |       |  |     |
|-------|--|-----|
| (i)   | <b>HNM</b> BACHELOR OF HUMAN RESOURCE MANAGEMENT             | 100 |
| (ii)  | <b>CMM</b> BACHELOR OF COMMERCE                              | 100 |
| (iii) | <b>PMM</b> BACHELOR OF PROCUREMENT & SUPPLY CHAIN MANAGEMENT | 100 |

#### (b) Evening Programmes

- |     |  |     |
|-----|--|-----|
| (i) | <b>BNM</b> BACHELOR OF BUSINESS ADMINISTRATION | 150 |
|-----|--|-----|

#### (c) External Programmes

- |     |  |     |
|-----|--|-----|
| (i) | <b>EXM</b> BACHELOR OF ENTREPRENEURSHIP AND SMALL BUSINESS MGT | 100 |
|-----|--|-----|

## 1 HOW TO APPLY

- (i) APPLICATION FORMS AND OTHER RELEVANT INFORMATION MAY BE OBTAINED FROM UNDERGRADUATE ADMISSIONS OFFICE, LEVEL 3, SENATE BUILDING, MAKERERE UNIVERSITY, OR CAN BE DOWNLOADED FROM OUR WEBSITE [www.mak.ac.ug](http://www.mak.ac.ug). with effect from Monday 20th May, 2013.
- (ii) NON-REFUNDABLE APPLICATION FEE OF SHS.50,000/= PLUS BANK CHARGE OF SHS.2,500/= (FOR STANBIC BANK) OR SHS. 2,500/= (FOR DFCU BANK) SHOULD BE PAID IN ANY STANBIC BANK BRANCH AND DFCU MAKERERE BRANCH USING MAKERERE UNIVERSITY PAYING-IN-BANK SLIPS.
- (iii) AFTER PAYING, EACH APPLICANT MUST ATTACH A COPY OF THE PAYING - IN SLIP TO THE APPLICATION FORM AND SUBMIT THE COMPLETED APPLICATION FORM TO THE UNDERGRADUATE ADMISSIONS OFFICE IN THE SENATE BUILDING, MAKERERE UNIVERSITY.

CANDIDATES WHO HOLD GRADES X, Y, Z, 7 AND 9 OF 'O'LEVEL RESULTS SHOULD NOT APPLY BECAUSE THEY ARE NOT ELIGIBLE FOR ADMISSION.

DIPLOMA HOLDER APPLICANTS WHO HOLD CLASS THREE (3) DIPLOMA CERTIFICATES ARE NOT ELIGIBLE FOR ADMISSION AND THEREFORE SHOULD NOT APPLY.

## 2 INSTRUCTIONS FOR ON-LINE APPLICATION

On-Line Application is for the Applicants who sat for the Uganda Advanced Level Certificate (UACE) only: The website address and instructions are shown below.

The Website is <http://application.mak.ac.ug/eisweb/>

After accessing the website, click on the **Academic year 2013/2014**. It will display a form with five pages.

**Page 1** has the **"Biographical " data**

Here you fill in all your Biographical information and no field should be left blank. Thereafter proceed to the next page by clicking on "next" below the page

**Page 2** has the **"Program Applications"**

This is where you fill in all your six choices. There is a "search" provided, to enable you search for the academic programmes you want to apply for (**Make sure you choose the correct codes**)

**Page 3** has the **"Subject Combinations"**

On this page, please select the subject combinations you would wish to take for programmes like those in Education, Sciences and Humanities.

**Page 4** has the **"Uganda Advanced Certificate"**

Select the **"Center Number "**of A-level School, enter your **"Index No"** and the **"Year of Exam"** of the A- Level sitting. Your A-Level results will be displayed below. Then select the subjects under **"Subject"** and the corresponding grades under **"Grade"**

**Page 5** has the **"Uganda Certificate of Education"**

Select the **"Center Number"** of O-level School, enter your **"Index N"** and the **"Year of Exam"** of the O-Level sitting. Your O-Level results will be displayed below. Then select the subjects under **"Subject"** and the corresponding grades under **"Grade"**.

The Last step is **"Save Application"**. A **"ten digit number"** will be generated that you will fill in on the Bank Slips provided by the banks. (Please print that slip generated for future reference)

Pay an application fee of Fifty Thousand shillings (50,000 UGX) for Ugandans, or US.\$75 (Seventy five Dollars) for International Applicants, excluding bank charges.

**The closing date for submitting the completed Application Forms or On-Line applications will be Friday 21st June, 2013.**

**WARNING:**

**Applicants are strongly warned against presenting forged or other people's academic documents to support their applications for admission. The consequences, if discovered, are very grave indeed.**



ALFRED MASIKEYE NAMOAH  
**ACADEMIC REGISTRAR**

DATE: 20th May, 2013