

## ANNOUNCEMENT FOR 2012/2013 UNDERGRADUATE PRIVATE ADMISSIONS

THE ACADEMIC REGISTRAR, MAKERERE UNIVERSITY INVITES APPLICATIONS FROM UGANDAN APPLICANTS FOR THE UNDERGRADUATE PROGRAMMES UNDER THE PRIVATE SPONSORSHIP SCHEME FOR THE 2012/2013 ACADEMIC YEAR

THE DETAILS ARE AS FOLLOWS:

EACH APPLICANT SHOULD:

EITHER

- (a) HAVE THE UGANDA CERTIFICATE OF EDUCATION WITH AT LEAST **(FIVE PASSES)**, OR ITS EQUIVALENT AND AT LEAST TWO PRINCIPAL PASSES AT ADVANCED LEVEL OBTAINED AT THE SAME SITTING. (FOR DAY PROGRAMMES, ONLY CANDIDATES WHO SAT A'LEVEL IN 2011, 2010 AND 2009 ARE ELIGIBLE TO APPLY. FOR EVENING, AFTERNOON, AND EXTERNAL PROGRAMMES, A CANDIDATE IS NOT RESTRICTED ON THE YEAR OF SITTING A'LEVEL.

OR

- (b) HOLD AT LEAST A SECOND CLASS OR CREDIT (OR EQUIVALENT CLASSIFICATION) DIPLOMA FROM A RECOGNISED INSTITUTION, RELEVANT TO THE PROGRAMMES APPLIED FOR. ( **Details of the Diploma admission requirements for the 2012/2013 academic year can be viewed on the Notice Boards of the Undergraduate Admissions Office Notice Boards or on Makerere University Website: [www.mak.ac.ug](http://www.mak.ac.ug)**)

OR

- (c) BE A GRADUATE FROM A RECOGNISED UNIVERSITY.

## 12 UP-COUNTRY CAMPUSES (MAKERERE UNIVERSITY)

### 2 (b) FORT-PORTAL

(i)	<b>ADF</b>	BACHELOR OF BUSINESS ADMINISTRATION	200
(ii)	<b>COF</b>	BACHELOR OF COMMERCE	200
(iii)	<b>DVF</b>	BACHELOR OF DEVELOPMENT STUDIES	200
(v)	<b>BIF</b>	BACHELOR OF INFORMATION TECHNOLOGY	200

## **1 HOW TO APPLY**

- (i) APPLICATION FORMS AND OTHER RELEVANT INFORMATION MAY BE OBTAINED FROM UNDERGRADUATE ADMISSIONS OFFICE, LEVEL 3, SENATE BUILDING, MAKERERE UNIVERSITY, OR CAN BE DOWNLOADED FROM OUR WEBSITE [www.mak.ac.ug](http://www.mak.ac.ug). With effect from Friday 25th May, 2012.
- (ii) APPLICATION FEE OF SHS.50,000/= PLUS BANK CHARGE OF SHS.2,500/= (FOR STANBIC BANK) OR SHS. 2,000/= (FOR DFCU BANK) SHOULD BE PAID IN ANY STANBIC BANK BRANCH AND DFCU MAKERERE BRANCH USING MAKERERE UNIVERSITY PAYING-IN-BANK SLIPS.
- (iii) AFTER PAYING, EACH APPLICANT MUST ATTACH A COPY OF THE PAYING - IN SLIP TO THE APPLICATION FORM AND SUBMIT THE COMPLETED APPLICATION FORM TO THE UNDERGRADUATE ADMISSIONS OFFICE IN THE SENATE BUILDING, MAKERERE UNIVERSITY.

CANDIDATES WHO HOLD GRADES X, Y, Z, 7 AND 9 OF 'O'LEVEL RESULTS SHOULD NOT APPLY BECAUSE THEY ARE NOT ELIGIBLE FOR ADMISSION.

DIPLOMA HOLDER APPLICANTS WHO HOLD CLASS THREE (3) DIPLOMA CERTIFICATES ARE NOT ELIGIBLE FOR ADMISSION AND THEREFORE SHOULD NOT APPLY.

## **2 INSTRUCTIONS FOR ON-LINE APPLICATION**

On-Line Application is for the Applicants who sat for the Uganda Advanced Level Certificate (UACE) only: The website address and instructions are below.

[The Website is <http://application.mak.ac.ug/eisweb/>](http://application.mak.ac.ug/eisweb/)

After accessing the website, click on the **Academic year 2012/2013**. It will display a form with five pages.

**Page 1** has the **"Biographical " data**

Here you fill in all your Biographical information and no field should be left blank. Thereafter proceed to the next page by clicking on "next" below the page

**Page 2** has the **"Program Applications"**

This is where you fill in all your six choices. There is a "search" provided, to enable you search for the

academic programmes you want to apply for (Make sure you choose the correct codes)

**Page 3** has the **"Subject Combinations"**

On this page, please select the subject combinations you would wish to take for programmes like those in Education, Sciences and Humanities.

**Page 4** has the **"Uganda Advanced Certificate"**

Select the **"Center Number"** of A-level School, enter your **"Index No"** and the **"Year of Exam"** during the A- Level sitting. Your A-Level results will be displayed below. Then select the subjects under **"Subject"** and the corresponding grades under **"Grade"**

**Page 5** has the **"Uganda Certificate of Education"**

Select the **"Center Number"** of O-level School, enter your **"Index N"** and the **"Year of Exam"** during the O-Level sitting. Your O-Level results will be displayed below. Then select the subjects under **"Subject"** and the corresponding grades under **"Grade"**.

The Last step is **"Save Application"**. A **"ten digit number"** will be generated that you will fill in on the Bank Slips provided by the banks. (Please print that slip generated for future reference)

Pay an application fee of Fifty Thousand shillings (50,000 UGX) for Ugandans, or US.\$75 (Seventy five Dollars) for International Applicants, excluding bank charges.

The closing date for submitting the completed Application Forms or On-Line **Applications is Friday 15th June, 2012.**

**WARNING:**

**Applicants are strongly warned against presenting forged or other people's academic documents to support their applications for admission. The consequences, if discovered, are very grave indeed.**

ALFRED MASIKEYE NAMOAH  
**ACADEMIC REGISTRAR**

DATE: 25TH MAY, 2012