

**In-Country-Scholarships 2012/2013
for Postgraduate Studies****General Information:**

This scholarship programme aims primarily at staff development of the Ugandan public sector including public universities (namely: Makerere University, Mbarara University of Science and Technology, Busitema University, Gulu University, Kyambogo University and Muni University). Scholarships are only available for studies at Makerere University Kampala and Mbarara University of Science and Technology. Applications from female candidates are highly encouraged.

Application Requirements:

1. Staff member of a public university (or candidate considered for teaching or research staff recruitment) or from the public sector aiming at a Master's or a Ph.D. / Doctorate in a discipline having strong relevance to national development (including the applied social sciences, environmental and other special areas of law, but excluding the humanities and fine arts)
2. Not older than 36 years at the time of application
3. Ugandan citizenship
4. Bachelor's qualification (as well as Master's qualification in case of Ph.D. candidates) with a CGPA of at least 3.60
5. Proof of admission to the desired degree course
6. Recommendation letter by head of department of home institute
7. Declaration of acceptance from an academic supervisor (for Ph.D. candidates only)

Documents to be handed in with the Application Form:

Please put your application papers in an envelope (size A 4) before you hand them in. Do not staple the papers. Only complete applications from applicants who meet all requirements will be accepted. Your application will only be complete if the following documents are submitted together with the proper and accurate filled in and signed application form:

1. Signed information leaflet "In-Country-Scholarships 2012/2013 for Postgraduate Studies" (original only)
2. Curriculum vitae without photograph; please use the europass CV template at <http://europass.cedefop.europa.eu> (original only)
3. Recommendation letter by your head of department indicating that you are a present or prospective member of staff (original copy only); in case of public sector candidates: academic reference from senior lecturer and proof of employment (original copies only)
4. Copies of all university degree certificates (certified copies only)
5. Copies of all university transcripts (certified copies only)
6. Only for transcripts without CGPA: Official calculation of CGPA (original copy only); cf. note below
7. At least temporary admission letter including fee structure of respective course (original or certified copy only)
8. For Ph.D. applications additionally: Declaration of acceptance from academic supervisor (original copy only)
9. For Ph.D. applications additionally: Detailed and precise description of research proposal, including extensive description of innovative research questions and specific research methods and detailed working plan (10 to 15 pages).

Please note also the following. If you have a transcript without CGPA, your CGPA has to be calculated by the institution which issued the transcript. Please contact the following persons who will do the calculations. For Mbarara University: Mr. John Emenyu (Dept. of Mathematics); for Makerere University: Prof. Eli K. Rwakishaya (Director, School of Graduate Studies); and for Gulu University: Mr. Geoffrey Lamto (Academic Registrar).

Certification of a copy should only be done by the office which issued the original copy. A simple copy of a certified copy will not be accepted since it is no longer a certified copy. Make sure that you fill in the application form in a readable manner. Applications including unreadable forms will be rejected.

Duration and Value of Scholarship:

The scholarship will initially be awarded for one year only; annual (or shorter) extension is possible upon individual request and receipt if a complete application using the provided form, addressed to DAAD, as soon as results of end-of-year exams are known. Maximum period for Master's degree is two years, for Ph.D. three years. Applications for extension must be submitted to DAAD Kampala/Bonn by June 15th.

DAAD will pay tuition fees to the university according to the official fee structure as stated in the (temporary) admission letter submitted by the applicant. Later increments of tuition fees cannot be considered. DAAD will also pay a monthly stipend to the scholarship holder. DAAD also pays an annual study and research allowance to the scholarship holder. This allowance is intended to cover any costs related to research and dissertation or thesis writing.

The annual study and research allowance, payable in local currency, is UGX 655.000,-- for Master- scholarship holders and UGX 2.635.000,-- for Ph.D.-scholarship holders. Additionally, DAAD pays the scholarship holder a lump sum of UGX 2.935.000,-- payable in local currency. This final allowance (for thesis printing, etc.) is granted in the last year of the scholarship (e.g. Master in the second year, Ph.D. in the third year) and disbursed to the scholarship holder within the last six months of support. An increase of these allowances is not possible. It is not necessary to apply for these allowances, they are paid automatically.

Please note that DAAD scholarships do not cover all costs arising with your study programme. You cannot apply for additional DAAD funding (e.g. for conferences, technical equipment, books, travel, etc.).

Submission:

Application forms with information leaflets are available from 15th March 2012 onwards at Makerere University, Lincoln Flats, Room B7, every Tuesday 1-2 p.m.

Complete applications from eligible applicants have to be submitted personally at Makerere University, Lincoln Flats Room B7. Deadline for submission is strictly Friday, 18 May, 2012, at 11 a.m. We do not confirm receipt of applications. Please refrain from respective e-mails and telephone calls.

Declaration by applicant

I declare that I have taken note of the above information.

Place:

Date:

Name:

Signature: