

**UNIVERSITY GRANTS COMMISSION
SELECTION & AWARDS BUREAU
35, FERROZSHAH ROAD, NEW DELHI - 110 001**

**FORM FOR SUBMISSION ACCOUNTS OF DEPARTMENTAL
ASSISTANCE AND UTILIZATION CERTIFICATE W.E.F.....**

1. Name of the awardee :
2. Award letter number and date :
3. Name of the scheme under
which he/she is working
4. Period to which the accounts
of contingency grant relates :
5. Expenditure From.....to
Amountdated.....
 - a) Stores :
 - b) purchases :
 - c) Technical & Clerical Assistance :
 - d) Repairs :
 - e) Electricity for Assistance
is payable :
6. Period for which the
Department Assistance is
Payable

Certificate that the expenditure of Rs.out of the Departmental Assistance of Rs..... sanctioned vide commission letter No. F.
Dated in respect of has been utilized for the purpose for which it was sanctioned in accordance with the terms and conditions laid down by the University Grants Commission.

If, as a result of a check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund/adjust or regularize the objected amount.

Signature of Awardee

**Head of department
(Seal)**

**Registrar/Principal/
Director
(Seal of University/ Institution)**

N.B.: For any correspondence in the this regard, the commission's letter number and date may please be quoted without fail.