PARTNERSHIPS FOR ENHANCED ENGAGEMENT IN RESEARCH (PEER) GRANT APPLICATION FORM

Please review the proposal guidelines carefully and provide the required information concisely, yet with enough detail to allow the reviewers to understand your project objectives and work plan. The boxes in Section 3 should be expanded as necessary; however, the combined length of sections 3.a through 3.l should not exceed 10 pages. **Please do not forget to include the proposal checklist and all required items listed along with this application form and submit by e-mail to peer@nas.edu, preferably in a single combined PDF file. Incomplete proposals and those not submitted in the required format will not be reviewed.**

1. **Cover Sheet**

Project title	
Field and subfield of proposed project	
Duration and Proposed Start Date	
Principal Investigator	
E-mail	**Telephone Number**
Principal Investigator's Institution	
Address of Principal Investigator's Institution	
Other Developing Country Institutions Involved (If Any)	
U.S. Partner	
U.S. Partner's Institution	
Title and Award Number of U.S. Partner's NSF Grant	
Signature of Principal Investigator	**Authorized Institutional Official (Name, Title, and Signature)**
Date	**Date**

2. **Project Summary**

Project Title
Summary

3. Project Description

3.a Background and Rationale

3.b Prior Experience and Relevant Capabilities of Principal Investigator

3.c Project Scope and Objectives

3.d Research Plan

3.e Training and Outreach Plan

3.f Role and Responsibilities of U.S. Collaborator

3.g Expected Development Outcomes

3.h Data Sharing and Dissemination Plan

3.i Timeline

3.j Budget Request Justification

3.k Travel Details

3.l Other Funding and Other Collaborating Institutions (If Any)

3.m Budget

Project Title:

Note: List all amounts in U.S. dollars only		Year 1	Year Two (if requested)	Year Three (if requested)	Project Total
Travel	1. Domestic Travel				
	2. Per Diem, Domestic				
	3 International Travel				
	4. Per Diem, International				
Travel Costs Total (A)					
Equipment	1. Instruments				
	2. Materials and Supplies				
Equipment Costs Total (B)					
Other Direct Costs	1. Computer Services				
	2. Publication Costs				
	3. Workshops and conferences				
	4. Other (describe, add additional lines if needed)				
Other Direct Costs Total (C)					
Salaries and Stipends (list each position on separate line and indicate % of time to be spent – add more lines if needed)					
Labor Costs Total (D)					
Institutional Indirect Costs (if requested, full justification must be provided) (E)					
Grand Total Project Costs (F) (A+B+C+D+E)		$	$	$	$

Additional Required Attachments

- **Curricula Vitae:** Please attach brief CVs, no more than two pages each, for the principal investigator and any other key project participants at his or her institution. Each individual's CV should provide citations for no more than 5-10 recent relevant publications. Please do not submit electronic copies of publications or other background materials, as they will not be forwarded to reviewers.

- **Letter of support from U.S. collaborator:** The letter must be written on official institutional letterhead and must list the title and award number of the U.S. collaborator's active NSF grant, provide details on how the proposed project relates to this NSF grant, and explain the U.S. collaborator's expected role in the project. **The letter must be signed by the U.S. collaborator.** If the project is selected to receive PEER funding, the U.S. collaborator will also be required to submit a letter of support signed by an official at his or her institution who is authorized to commit the institution to involvement in the project. However, it is not necessary to include the U.S. institution's support letter in the proposal submission.

- **Letter of support from an official at the principal investigator's institution who is legally authorized to make commitments on the institution's behalf:** If your project involves more than one developing country institution, please submit a separate support letter from each. The letter must be written on official institutional letterhead and must include the following elements:

  1. Confirmation that the institution supports the participation of its staff in the proposed project, would be willing to receive and administer any grant funds awarded, and would be permitted under local regulations to receive grant funds from a foreign sponsor

  2. A brief description of the institution's structures and practices for project management and financial oversight, as well as a description of the process by which the institution could receive grant funds from a foreign sponsor

  3. A brief description of resources that the institution would be making available (if any) to facilitate the project, whether in cash or in kind, for example by paying the salary of the principal investigator or other staff for the time he or she works on the project, providing substitute instructors to cover the principal investigator's teaching duties so he or she is free to work on the project, or providing laboratory or office space, access to equipment, or office support staff

  4. Examples of other grants your institution has received from foreign sponsors (if any), including the project title, sponsoring organization's name, amount, dates, and name and e-mail of contact person at the sponsoring organization

PARTNERSHIPS FOR ENHANCED ENGAGEMENT IN RESEARCH (PEER)

PROPOSAL CHECKLIST

Please review your proposal carefully before submitting it to ensure that you have all the following components. Incomplete proposals will not be reviewed. Please submit this completed checklist as part of your proposal.

☐ **Proposal cover sheet has been signed by the principal investigator and an authorized official representative of his or her institution.**

☐ **Proposal cover sheet includes the name of the proposed U.S. partner and lists the title and award number of his or her active NSF grant.**

☐ **Proposal summary (section 2) does not exceed one page.**

☐ **The combined length of sections 3.a through 3.l does not exceed 10 pages.** (Although proposals exceeding this page limit are not permitted, proposals in which sections 3.a through 3.l are extremely brief—only one or two pages in total—are also highly unlikely to be successful.)

☐ **Section 3.j includes full explanations and justifications of all budget line items.** (Make sure to explain the role of each position for which salary or stipend support is requested, including the percentage of time each would spend on the project. Applicants are urged to ensure that their cost estimates for major equipment items to be purchased are accurate, as documentation will be required before the grant is issued. If indirect costs are requested, an explanation of what these costs cover must also be included.)

☐ **Budget table in section 3.m is complete, including cost information for each year of the proposed project if it will last more than one year.** (If the project includes more than one developing country institution, please include a separate budget table showing funds requested by each.)

☐ **Brief curricula vitae are attached for the principal investigator and any other key project participants.**

☐ **Signed letter of support from the U.S. partner is attached.**

☐ **Signed letter of support from an authorized official at the principal investigator's institution is attached (along with official support letters from other participating developing country institutions, if any).**