



Annex 1: cont.

## Payment Terms and Conditions



ITU/Telkom CFL  
Distance Learning on Broadband for English African  
Countries (CoE AFR)  
27 June - 29 July 2011

International Telecommunication Union  
Geneva - Switzerland

**PLEASE NOTE THAT ALL METHODS OF REGISTRATION ARE SUBJECT TO OUR STANDARD TERMS AND CONDITIONS:**

**Payments:**

Payment must be made prior to the event running.

**Confirmation:**

All registrations will be deemed confirmed and subject to these terms and conditions.

Our VAT registration number is 4680101146

Payment must be made before the date of commencement. Please ensure that proof of payment is e-mailed or faxed through timeously. If payment cannot be confirmed at the start of the event, delegates will be requested to provide a credit card guarantee before access is permitted.

**Fees include:** The fee for this event includes the online discussions, all training documentation, assessments and certification of attendance.

**Cancellations:** If you cancel within one week of the event's commencement date, a 100% cancellation fee will be charged. Please notify the coordinators in writing of any cancellation.

**Substitutions:** Registered delegates may be substituted at any time prior to the conference without incurring an additional fee. Please notify the office in writing of the change.