



Fellowship for Intellectual Exchange 2011-12 Application Form

For Foundation use only

<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			事・大・総
	受付番号		

(1)

Name	Tick one only <input type="checkbox"/> Prof. <input type="checkbox"/> Dr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mr. <input type="checkbox"/> Other ()	Family	
		First, Middle	

(2)

Sex	<input type="checkbox"/> Female <input type="checkbox"/> Male	Date of Birth	Yr. 19 Mon. Day.	Nationality		Permanent residency	
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(3)

Institutional address		Home address	
Tel.		<input type="checkbox"/> Tick your preferred Mailing Address <input type="checkbox"/>	Tel.
Fax.			Fax.
E-mail:			E-mail:

(4)

Present Position	Institution / Department				
	Country		City		
	Position		Specialization		

(5)

(6)

Higher education	Employment

(7) Research topic in Japan

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(8)

Proposed term of fellowship	Days	Yr. 201 Mon. Day.	~ 201 / /
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(9) Affiliation, Advisor in Japan

Note: If you are in process of contacting an institution and/or advisor, please provide pertinent information such as the profile(s) of institution and/or advisor relevant to your proposed individual research topic. The Japan Foundation cannot organize affiliation and advisor; it is the responsibility of the applicant.

Name	Family		First, Middle	
Address			e-mail	Arrangements confirmed <input type="checkbox"/> confirmed <input type="checkbox"/> in process
Present position	Institution		City	
	Department/ Position		Specialization	

(10) If you are contacting more than one advisor in Japan, please write the advisors' names, affiliations and e-mail addresses, in order of preference.

(11)

English-Language Proficiency: Please attach a certificate of your proficiency if it's available.

Speaking	<input type="checkbox"/> Excellent	Reading	<input type="checkbox"/> Excellent	Writing	<input type="checkbox"/> Excellent
	<input type="checkbox"/> Good		<input type="checkbox"/> Good		<input type="checkbox"/> Good
	<input type="checkbox"/> Fair		<input type="checkbox"/> Fair		<input type="checkbox"/> Fair
	<input type="checkbox"/> Poor		<input type="checkbox"/> Poor		<input type="checkbox"/> Poor
	<input type="checkbox"/> None		<input type="checkbox"/> None		<input type="checkbox"/> None

(12)

Previous stay(s) in Japan and other overseas experience(s) (period, purpose, grants received if any)

(13)

Other grants for which you have applied	Name of grants	From ~ To	Months	Result
1.				
2.				

(14)

Major publications, public presentations or other relevant professional activities and awards (if any)	
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(15)

Summary of the project (In addition to this summary, attach your separate research proposal paper and give a concrete description of your project, the method, and the plan to be carried out in Japan within 5 pages.)

(16) Reference Information

Name of Referee			
Institution: Department: Position:			
Contact information	Tel:	Fax:	E-mail:

Date _____

Signature _____

(We would appreciate it if you would attach a list of your works related to the specialization of the applicant, if applicable.)

REFERENCE FORM: Fellowship Program for Intellectual Exchange

The person named below wishes to apply for the Fellowship Program for Intellectual Exchange 2011-2012. The applicant would like you to write a letter of reference. Please assess the applicant's competence to carry out the proposal as described, as well as the importance and impact of the project, and describe the relationship between you and the applicant within the particular field in question.

Please send your comments to the Foundation overseas office or Japanese diplomatic mission in your country by the date set by the Embassy. A form received after the date will not be considered. The result of the screening will be announced by the end of April by the foundation overseas office or Japanese diplomatic mission. Please note that the Foundation does not inform referees/recommenders of the results of screening.

The Japan Foundation
4-4-1, Yotsuya, Shinjuku-ku, Tokyo, 160-0004, Japan
Europe, Middle East and Africa Section, Japanese Studies and Intellectual Exchange Dept. Tel. +81-3-5369-6071 Fax. +81-3-5369-6041

Address of the Foundation office or
Japanese diplomatic mission concerned

Applicant	Name (Family name)	(First name)	Nationality	Permanent residency
	Institution			
	Project title			

Referee/ Recommender	Name	Address (<input type="checkbox"/> Institution / <input type="checkbox"/> Home)
	Position	
	Institution	
	Specialization	
		Tel. Fax. E-mail

Comments (You may either use this space or attach a signed letter.)

*There may be cases in which copies of the reference form are provided to outside consultants in the screening process and in the evaluation procedures of the project.

*There may also be cases in which the Japan Foundation contacts the referee in the screening process and in the evaluation procedures of the project.

*There may also be cases in which the Japan Foundation uses the information written on the reference form to contact the referee to inform him/her of other Japan Foundation activities or to send him/her some public-relations materials.

*Submitted reference forms will not be returned to applicants and referees.

This sheet to be submitted

指導承諾書 国際交流基金 知的交流フェローシップ 2011-2012 ー指導研究者向けー

Letter of Affiliation The Japan Foundation Fellowship for Intellectual Exchange 2011-2012

下記申請者は国際交流基金知的交流フェローシップを受けることを希望し、申請にあたって貴殿の推薦を得ると共に、フェローシップを受けて来日した場合には、日本での研究指導・協力を貴殿に仰ぎたいとしております。詳しくは2枚目中盤にある『指導研究者へのご依頼事項』をご参照ください。

指導・協力を頂ける場合には、2枚目以降の用紙に必要な事項をご記入いただき、ご署名の上、2011年1月14日必着で原本を下記基金東京本部にご送付ください。

フェローシップ採用者(以下「フェロー」)には、滞在費、往復航空券等が支給されます。但し、基金は空港送迎やフェローが滞り中の住居の斡旋等は致しませんので、フェローの責任において、指導研究員と相談の上準備して頂くこととなります。

選考結果は、2011年4月末までに基金海外拠点または日本国大使館・総領事館を通して本人に通知します。指導研究員の方々への結果通知は行っておりませんので、予めご了承ください。

The person named below wishes to apply for The Japan Foundation Fellowship for Intellectual Exchange, and would like you to agree to serve as advisor in Japan if the application is successful. Please find "Expectations for fellows' advisors" in the middle of the second page for more details.

If you agree to serve as advisor, please fulfill the second and third pages with your signature, and send them directly to the Foundation Headquarters in Tokyo. Note that the deadline is January 14, 2011. The form received after January 14, 2011 will not be considered.

Fellows will receive a monthly stipend, air tickets to and from Japan and so forth. The Japan Foundation cannot offer transportations to and from the airport or help find accommodations for Fellows, so Fellows should prepare them under Fellows' obligations by consulting with their advisor.

The result of the screening will be announced to the applicant by the end of April 2011, through the Foundation overseas office or Japanese diplomatic mission concerned. Please note that the Foundation does not inform advisor/associate of the results of screening.

申請者 Applicant (Must be filled by the applicant)	氏名Name (Family) (First)	国籍Nationality	永住権Permanent residency
	所属機関Institution		

指導承諾書送付宛先:

〒160-0004
東京都新宿区四谷4-4-1
国際交流基金 日本研究・知的交流部
欧州・中東・アフリカチーム
Tel: +81-3-5369-6071 Fax: +81-3-5369-6041

Letter of Affiliation should be submitted to:

Europe, Middle East and Africa Section,
Japanese Studies and Intellectual Exchange Dept.
The Japan Foundation
4-4-1 Yotsuya, Shinjuku-ku, Tokyo 160-0004
Tel: +81-3-5369-6071
Fax: +81-3-5369-6041

6および7ページ目の用紙を国際交流基金へご提出ください。

Please submit page 6 and 7 to the Japan Foundation.

注: 太線枠内は申請者が記入のこと。Note: the applicant should fill in boxes outlined in bold lines.

指導承諾書 国際交流基金 知的交流フェローシップ 2011-2012 ー指導研究者向けー

LETTER OF AFFILIATION The Japan Foundation Fellowship for Intellectual Exchange 2011-2012

-For advisors in Japan-

提出用紙

This sheet to be submitted.

申請者 Applicant (Must be filled by the applicant)	氏名Name (Family name) (First name)	国籍Nationality	永住権Permanent residency
	所属機関Institution		
	研究題目Project title		

注：太線枠内は申請者が記入のこと。Note: the applicant should fill in boxes outlined in bold lines.

指導承諾書は、採否審査及び事後評価のため、外部有識者等の評価者に提示されることがあります。その際、評価者には、個人情報の安全確保のための措置を講じていただくようになっています。採用者の受入団体名及び指導教員・協力者名は、採用者の氏名、所属先、研究テーマ等と共に、国際交流基金の事業実績、年報、フェロー一覧、ホームページ等において公表されます。また、年報等に掲載する統計資料作成に利用されることがあります。基金事業の広報のため、報道機関に提供することがあります。採用された場合には、事業終了後に、本件事業に関するフォローアップのためのアンケートをお願いすることがあります。提出された書類は一切返却致しません。

Copies of the form are provided to outside consultants in the screening process and the evaluation of the finished project. On providing them, The Japan Foundation has the consultants secure personal information. The name of the affiliated institution and the advisor's name as well as other details of the fellowship, such as Fellow's name, gender, occupation, position, project title and so forth are published in the Detailed Annual Report of the Japan Foundation Activities, the Annual Report, Fellows' list, The Japan Foundation's website, and other public-relations material. They are also used in compiling statistics carried in the Annual Report. There may be cases in which details above are released to the press for publicity purposes. There may be cases in which we send questionnaires to Fellows and their advisors written on this form after the project has ended. Submitted forms are not to be returned.

-指導研究者へのご依頼事項-

1. 受入準備（必要に応じた学内の手続き等）
2. 可能な範囲で住居の紹介等
3. フェローの滞在期間中、個人研究指導を実施
4. フェローの研究関心に近い研究者や大学院生等の紹介
5. 可能であれば、所属研究機関での、フェローの研究テーマに関心のある大学院生・専門家を集めた勉強会を開催（ゼミでの発表の機会の提供、あるいは、少人数での意見交換会を含む）
6. フェローの滞在終了後、国際交流基金より送付したコメントシートを基金担当者へ送付

An advisor is expected to do the following points;

1. Take necessary measures within the host institution to provide the fellow with appropriate status there.
2. Provide the fellow with as much assistance as possible in finding appropriate accommodation.
3. Provide the fellow with research guidance throughout his/her fellowship term.
4. Recommend whenever necessary relevant researchers and experts to the fellow.
5. If possible, provide the fellow with opportunities to make public presentation and discussion on his/her research topic with experts and/or students in relevant fields.
6. Provide comments to the fellow's final report that the fellow should submit within 30days after leaving Japan.

This sheet to be submitted

-国際交流基金の義務-

1. フェロー来日後、フェローへのオリエンテーションを実施（滞在費の手交・保険についての説明）
2. 個人指導料として、5万円を指導研究者に支払い（フェローシップ終了後）
3. 指導研究者からの申請に基づき、フェローの生活・研究を補助するアシスタントに対する謝金（3万円）の支払い（フェローシップ終了後）

-Obligations of the Japan Foundation (JF)-

1. JF is to hold an orientation soon after the fellow arrives in Japan to provide the fellow with all stipends in cash and for explaining the insurance plan and its benefits.
2. JF is to pay the supervisor fee (¥ 50,000) directly to the advisor of the fellow.
3. JF is to pay the assistant fee (¥ 30,000) directly to the assistant to the fellow upon a request of the advisor.

指導研究者 Advisor	氏名Name	連絡先Contact information Tel. Fax. E-mail
	現職Position	
	所属機関Institution	
	専門分野Specialization	
<p>私は、上記申請者がフェローとして採用され来日した場合、同人の研究指導・協力をいたします。</p> <p>日付 _____ 署名 _____</p>		

指導承諾書送付宛先:

〒160-0004
東京都新宿区四谷4-4-1
国際交流基金 日本研究・知的交流部
欧州・中東・アフリカチーム
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