

# MAKERERE UNIVERSITY

## INSTRUCTIONS FOR ON-LINE REGISTRATION

### SEMESTER ONE 2010-2011

- 1 Log to Makerere University intranet site (<http://intranet.mak.ac.ug>)
- 2 Under INFO.SYSTEMS list, click on the last menu-**student i-Enabler**
- 3 Go to **Registered users** and enter your Student Number.
- 4 Enter PIN number or if you have not previously logged on enter **12345**  
**login**.
- 5 Go to the Student Web on the left panel and click **Academic Registration**.
- 6 Read the **Rules and Regulations** and you **must Accept them**.
- 7 Click Qualifications
- 8 Click year **2011**. Then click Register for Qualification and save
- 9 Go to the left hand and click Subject
- 10 Complete Subject Registration by **Selecting subjects** from list provided and save.  
Repeat until you exhaust all subjects for the Semester Two.
- 11 Click Remove the subject in case you selected a subject in error
- 12 Confirm Subject Registration and go to **Print Proof of Registration** and print from **print friendly format** at the bottom.
- 13 Congratulation! You have successfully completed your on-line Registration.
- 14 Take Proof of Registration to the Faculty Registrar to stamp and sign the Register.
- 15 For any Problems please consult your Faculty Registrar.